

**Canterbury Mountain Bike Club  
Committee Meeting,  
02<sup>nd</sup> March 2017**



**Held at the Twisted Hop, Woolston at 1830hrs**

**Meeting Minutes (Neil Coleman)**

Present: Neil Coleman, Steve Riefe, Carl Schurgers, Hannah Strickland, Geoff Skilton, Dean Attwood, Glenn McGreachen, Bob Miller, Bryan Muir, Calum Bates  
Apologies: Marilyn Gray, Ingrid McGreachen & Shane Thompson

|   | Item  | Action    |
|---|---|-----------|
| <b>1</b>  | <b>Correspondence:</b>                        |           |
|   | Nil   |           |
| <b>2</b>  | <b>Membership:</b>                            |           |
|   | Current Membership is 142 (Up from 86 in Jan) | Hannah    |
| <b>3</b>  | <b>Finances:</b>                              |           |
|   | Start Balance \$10105.98                      |           |
|   | Membership new + \$595.00                     |           |
|   | Membership Renewal + \$75.00                  |           |
|   | Meet up joining fee - \$50.55                 |           |
|   | Tree top Portage - \$100.00                   |           |
|   | Punga Cove Resort - \$116.00                  |           |
|   | Beers Sold + \$11.00                          |           |
|   | Port Hills Tracks donation - \$500.00         |           |
|   | Westpac Helicopter donation - \$300.00        |           |
|   | Balance \$9720.43                             | Dean      |
| <b>4</b>  | <b>Ride list: (copy to single-track club)</b> |           |
|   | 11th & 12th Mar – Hakaterere                  | Mark Hyde |
|   | 26th Mar –                                    | Phil M    |
|   | 9th Apr – Hanmer                              | Glenn McG |
|   | 22 – 25th Apr – ANZAC – Queen Charlotte       | Dean      |
|   | 7th May -Greenwoods                           | Neil      |
|   | 21st May – Local, Mtg to follow               | Maz       |
|   | 3-5th June – Nelson?                          | Neil      |
| 18th June – South Canterbury MTB Club hosting, location TBC |   |           |
| <b>5</b>  | <b>Future Rides / Weekenders:</b>             |           |

|          |  |                                    |
|----------|--|------------------------------------|
|          | 22-25th Apr – Queen Charlotte?   | Dean                               |
|          | 3-5th June Queens Birthday - Nelson  | Neil                               |
|          | Sept – Heaphy?   | Glen Mc                            |
| <b>6</b> | <b>Club Inventory:</b>   |                                    |
|          | Dean has the EPIRB   |                                    |
|          | Neil has the track building book   |                                    |
|          | Geoff has the YHA card   |                                    |
| <b>7</b> | <b>Outstanding Business:</b>   |                                    |
|          | Tee Shirts - Price cotton after ride tees - Gooses   | Neil                               |
|          | There are a number of membership management tools available which could assist the club committee to reduce the very manual processes in place currently, these are to be evaluated for suitability/per member costs.  | Glenn<br>McGreachen<br>Progressing |
|          | Business Cards and Flyers – Business cards ordered, flyers to follow once quality check on business cards done.<br>-Discussion on distribution to bike shops etc. Distribution to ride leaders/club members etc  | Steve R                            |
|          | BikeNZ affiliation and indemnity- This has lapsed and needs to be reset. In order to register as an Incorporated/not for profit society we need a constitution in place.<br>Draft Constitution drawn up, some points discussed. Once final draft available, to be distributed to Committee for consideration/comment   | Hannah / Neil /<br>Matt Newbie     |
|          | Club is now listed on CLINCH, Cycling in CHCH and Meet-up to advertise to a wider audience.<br>Costs for Meet-up approved by committee vote - approved   | Closed                             |
|          | Club to assess purchase of either another EPIRB or a spot tracker to provide additional safety on rides.<br>EPIRB better fits the needs of the club for backcountry trips, Dean approved to purchase 2nd item.   | Dean                               |
|          | Leisa McNaughton suggested introducing the club to Instagram, committee not conversant with the tool and request Leisa to explain advantages of the move. Deferred to May meeting  | Leisa                              |
| <b>8</b> | <b>Other Business:</b>   |                                    |
|          | Slow riders CMBC rides discussed, club membership to be promoted. Need for clear separation of club rides from ad-hoc social rides listed on club Facebook page. Ride descriptions to remain clear as to status of ride.<br>All agreed that the Slowriders concept has proven and continues to prove successful in getting more people out and progressing skills. | All<br>Closed                      |

|           |  |                                |
|-----------|--|--------------------------------|
|           | The club is growing, membership has doubled in the past six months. Hannah's workload has become too large and she needs to share some tasks. New roles suggested: |                                |
|           | Membership Admin – Process membership applications and payment check for Members Facebook access   |                                |
|           | Website Management – Oversight/update and linking to external sites, meet-up/twitter etc. Bryan Muir happy to take this on   | Bryan                          |
|           | Social Media Admin – Oversight/updating of CMBC social media presence in association with other roles (Bryan/Neil etc.)  |                                |
|           | Mountain Bike NZ – Meeting 23 <sup>rd</sup> April – CMBC should have a presence here. Suggest 2 X committee members?   |                                |
| <b>9</b>  | Meeting Closed:  | 2040Hrs                        |
| <b>10</b> | Next Meeting:  | 21 <sup>st</sup> May Post Ride |

|  |           |      |
|--|-----------|------|
| True and Accurate record (Min 2 of 3 Officers must sign) |           |      |
| Name - Role  | Signature | Date |
| Hannah Strickland - President                            |           |      |
| Dean Attwood - Treasurer                                 |           |      |
| Neil Coleman - Secretary                                 |           |      |