

Canterbury Mountain Bike Club

Committee Meeting,

28 July 2019



Held at the CAP, Cashmere at 1215hrs

Meeting Minutes (Glen McGeachen)

Committee Present: Neil Coleman, Dean Attwood, Hannah Strickland, Glen McGeachen, Tanya Hyde, Marilyn Gray, Steve Riefe, Mike Allison,

Members Present: Phil Mitchell, Richard Crawford, Ben Dykstra, Val Coleman, Ingrid McGeachen

Apologies: None

	Item	Action
1	Correspondence:	
	Notification received that Biketober Bike Expo will not be run this year, but will run again next year, likely at CAP.	N/A
	Glen advised Event Organiser for "Canterbury Mountain Bike Series" that CMBC will not be able to directly supply race Marshall's for event (Based on consensus from last committee meeting), but able to ask on FB page.	N/A
2	Membership:	
	Current Membership is 183	Hannah
3	Finances:	
	Start Balance \$13533.34	
	Membership + \$1135.00	
	Domain Name - \$49.45	
	Refund Domain from Bryan +\$40.19	
	Mud Guard Sold +\$30.00	
	Paparoa Track March -\$450.00	
	Paparoa Track April -\$495.00	
	Interest +\$4.65	
	Balance 13788.73	Dean
4	Ride list: (copy to single-track club)	Organiser
	3rd August - Hamner	Tanya Hyde
	10th August (Saturday) Local ride	Glen McGeachen
	11th August - Track maintenance	Steve Riefe
	17th August - (Sat)To be decided	Marilyn Gray
	25th August - Packhorse	Neil Coleman
	31st August - Bottlelake	Val Coleman

	8th September - Track maintenance	Steve Riefe
	14th September - (sat) To be decided	Phil Mitchell
	16th September - (Monday eve) Annual General Meeting	Glen McGeachen
	20-22 September - Wellington Trip	Kris Couch
	28th Sept - Greenwood to Cap Thomas	Carl Schurgers
	6th October - Track maintenance	Steve Riefe
	13th October - bottlelake ride and picnic	Hannah Strickland
	20th October - Rapaki, Taramea and full monty	Hannah Strickland
	26-28th October - West coast trip	Marilyn Gray
	3rd November - Wharfedale	Dean Attwood
5	Future Rides / Weekenders:	
	Brian and Bob are working on date for another progression ride series, aimed at the level up from beginner.	
6	Club Inventory:	
	Hannah has 1 X EPIRB	
	Dean has 2 X EPIRB	
	Neil has the track building book	
	<i>General:</i>	
	<ul style="list-style-type: none"> - It was noted that one of the 3 EPIRB's will not be replaced, when the battery next expires. - See below for planned purchase of first-aid kits 	
7	Outstanding Business:	
	<p>Following has been completed:</p> <ul style="list-style-type: none"> - Setup specific e-mail address (rides@cmbc.nz), and access for primary/backup resources <p>Saskia is unable to pick up the ride coordinator role, however this activity will be placed on hold, until post AGM.</p>	On-Hold
	Refund Required to Steve Riefe for business cards and poster printing	Dean
8	Other Business:	
	<p><i>First Aid Training:</i></p> <p>It was agreed that incentives would be offered to those who hold current first aid certification, and have led a minimum of 5 club trips over the past 2 calendar years.</p> <p>This could either be offered as a \$25 refund towards their course (on passing), or alternatively free individual membership renewal would be offered annually to those who met the above criteria.</p>	Glen – Draft proposal/options for ratification at AGM

<p><i>First Aid Kits:</i> It was agreed that 2 first-aid kits would be purchased (as suggested by Sarah Cutts):</p> <ul style="list-style-type: none"> - Lifestyle Adventurer Kit - Thermal Blanket - Steristrips <p>The 2 kits will cost approx. \$135 in total. Additional supplies were also recommended (to double-up on items in the kits) – These will cost less than \$50, based on the research provided.</p>	<p>Glen – Buy kits</p>
<p><i>T-Shirts:</i> Neil had investigated options for an on-demand (web-based) apparel ordering system, where minimum quantities were not required (nor setup fees required)</p> <p>It was agreed that the current supplier would be maintained for now (given setup costs already paid, and is a local supplier). This could be revisited in future.</p>	<p>Neil – Organise further T-shirt order</p>
<p><i>Biketober:</i> There is no Bike Expo this year (will be one next year, likely at CAP), however there are still Biketober events occurring this year.</p> <p>Hannah has already registered a few rides for Biketober.</p>	<p>Hannah – Post events for rides</p>
<p><i>Ride Leader/Safety:</i> Hannah developed/tailed 2 documents to assist with planning trips:</p> <ul style="list-style-type: none"> - Ride Leader Check-List - SAR Information (Away Trips) <p>A reasonable amount of discussion was held in relation to these, and next (possible) steps included:</p> <ul style="list-style-type: none"> - Getting the above current documents finalised/published onto the CMBC website for immediate availability - Consider splitting ride leader checklist for local and back-country/away rides - Creation of a 2 pages on website (also local/backcountry), for ride participants. These will include suggested gear list, basic info etc. Ride leaders can then include links to the respective page in their events, rather than needing to extensively document each time. - Further investigation needed on EPIRB activation contact options, and many rides will could end up with contacts all away on the same ride 	<p>Hannah - Finalise current documents</p> <p>Glen – Publish to Website</p> <p>Glen – Develop rider checklist (for both local & away rides)</p> <p>Hannah – Consider separating Ride-Leader checklist into local & back-country (/away) versions</p> <p>Glen/Hannah – Look at options for EPIRB contacts</p>
<p><i>Trail Development</i> Glen & Neil have been meeting with representatives from other clubs/organisations. This is in its early stages, but this is seeking to establish a collaborative framework for local trail development, and strategy development (as well as better coordination of advocacy).</p>	

	<p>There is a possibility that some of the trails could be more directly supported by CMBC, including volunteer agreements for ongoing maintenance.</p> <p>On a similar topic, Steve R. has organised 4 trail dig days, with 3 left to go. The first had a great turnout for maintenance work on Traverse/Vernon/Witch Hill.</p>	
	<p><i>Committee Changes:</i> Dean has identified that he will step down from Treasurer role from coming AGM, but is happy to continue serving on the committee</p>	New treasurer to be sought/appointed at AGM
9	Meeting Closed: 1330Hrs	
10	Next Meeting: 16 th Sep (Monday) - AGM	Glen to Organise

True and Accurate record		
Name - Role	Signature	Date
Glen McGeachen - President		
Dean Attwood - Treasurer		
Neil Coleman - Secretary		