

# Canterbury Mountain Bike Club

## Annual General Meeting,

### 16 Sept 2019



Held at The Twisted Hop, 616 Ferry Rd, Woolston at 1800hrs

## Meeting Minutes

Present: Kylie Dawson, Sarah Musson, Phil Shaw, Bryan Muir, Mark Nielson, Carl Schurgers, Hannah Strickland, Dean Attwood, Glen McGeachen, Ingrid McGeachen, David Jones, Val Coleman, Neil Coleman, Marilyn Gray, Clare Glanville & Tanya Hyde.

Apologies: Steve Riefe, Michael Allison, Bronwyn Ward

	Item	Action
1	<p><b>Previous Minutes</b></p> <p>The minutes of the previous AGM (Aug 2018) were posted to the website. Copies were distributed to the meeting.</p> <p>These minutes were a true and accurate report of that meeting.</p> <p>Proposed: Phil Shaw      Seconded: Tanya Hyde</p>	Nil
2	<p><b>Presidents Report</b></p> <p>Recap of past year:</p> <p>    Events</p> <p>        Bike Expo</p> <p>        Biketober Public Rides</p> <p>    Engagement</p> <p>        DOC Recreational Users Group attendance</p> <p>        Liaising with Trakwerx for Port Hills trail development</p> <p>    Club Trips</p> <p>        Away trips included:</p> <p>            North Island Easter Trip</p> <p>            Nelson Trails</p> <p>            Lake Taylor Christmas Camp</p> <p>            Molesworth Back-country Intro</p> <p>            OGR</p> <p>        Away Trips already planned/booked for 2019/2020:</p> <p>            West Coast (Hokitika)</p> <p>            Lake Taylor 13-15 Dec</p> <p>            2 X Papamoia</p> <p>            OGR</p> <p>        Multiple Track maintenance events held, with great turnout, more to come</p> <p>    Developments/improvements:</p> <p>        Setup all resources for Trip coordinator role (account, calendar access, etc). Just need volunteer for next year</p>	Glen

	<p>Hannah has prepared draft Ride leader &amp; participant materials, for inclusion on CMBC.nz</p> <p>Have confirmed with RCC that they can access Web Resources in event of activation. This may address the issue with Emergency contacts (we still need to list some, but this is a fallback). Need to investigate options for a blind-dropbox or site, with RCC access</p>	
<b>3</b>	<p><b>Finances</b></p> <p>Glen and Hannah presented a breakdown of the clubs' income and expenditure over the year, this will be checked by an accountant and a financial statement created for submission to the companies register.</p> <p>This is required for our incorporated status allowing membership of MTBNZ, which provides our third-party insurance cover.</p> <p>Start Balance at (01 Apr 2018) \$12135.94  Total Income for the Year was \$13647.41  Total Expenditure for the year was \$12143.19  End of year Balance (31 Mar 2019) \$13658.34</p> <p>These finances were approved as true and correct subject to audit.</p> <p>Membership Summary  Members at 26 Aug 2018 - 151  Members at 16 Sept 2019 - 166</p>	Dean
<b>4</b>	<p><b>Membership Fees</b></p> <p>A full member will be charged \$25.00 and an associate member \$15.00, the associate can be a partner or family member or associate but must reside at the same address as a full paying member.</p> <p>Membership fees are to remain at current levels.</p>	All
<b>5</b>	<p><b>Election of Office Holders and Committee Members</b></p> <p><b>President:</b></p> <p>No nominations received prior to the meeting or from the floor. Glen McGeachen was happy to stand for another year.</p> <p>Approved by unanimous vote</p>	All

	<p><b>Treasurer:</b></p> <p>Nomination for Sarah Musson received from Steve King, seconded by Val Coleman.</p> <p>Approved by unanimous vote</p> <p><b>Secretary:</b></p> <p>No nominations received prior to the meeting or from the floor. Neil Coleman was happy to stand for another year.</p> <p>Approved by unanimous vote</p> <p><b>Membership Secretary:</b></p> <p>No nominations received prior to the meeting or from the floor. Hannah Strickland was happy to stand for another year.</p> <p>Approved by unanimous vote</p> <p>The club once again identified that any members interested in joining the committee should make themselves known as new ideas are always welcomed.</p> <p>There were a number of members who stepped up.</p> <p>Your committee therefore is as follows:</p> <table data-bbox="236 1305 1209 1529"> <tr> <td>President</td> <td>Glen McGeachen</td> </tr> <tr> <td>Treasurer</td> <td>Sarah Musson</td> </tr> <tr> <td>Secretary</td> <td>Neil Coleman</td> </tr> <tr> <td>Membership Secretary</td> <td>Hannah Strickland</td> </tr> <tr> <td>Committee</td> <td>Tanya Hyde, Marilyn Gray, Steve Riefe, Mike Allison, Dean Attwood &amp; Carl Schurgers</td> </tr> </table> <p>It was noted that all roles will expire at the next AGM and that it is the responsibility of the club to find suitable people to fill roles.</p>	President	Glen McGeachen	Treasurer	Sarah Musson	Secretary	Neil Coleman	Membership Secretary	Hannah Strickland	Committee	Tanya Hyde, Marilyn Gray, Steve Riefe, Mike Allison, Dean Attwood & Carl Schurgers	
President	Glen McGeachen											
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Committee	Tanya Hyde, Marilyn Gray, Steve Riefe, Mike Allison, Dean Attwood & Carl Schurgers											
6	<p><b>Signatories</b></p> <p>Current signatories:</p> <p>The following persons serve as the CMBC financial signatories: Dean Attwood, Neil Coleman and Hannah Strickland.</p>											

	<p>To be amended to:</p> <p>Sarah Musson, Neil Coleman &amp; Hannah Strickland</p> <p>All finances will still require 2 signatures.</p>	
<p><b>7</b></p>	<p><b>Other Business:</b></p> <p>The Club requires a trip coordinator to oversee and de-conflict rides and track EPIRB and First Aid kits, accesses have been set up for this role.</p> <p>Mark Nielson volunteered to fill this role.</p> <p>Gravity Canterbury has secured a discount for Christchurch Adventure Park, suggested that we could approach for the same.</p> <p>Neil Coleman will approach Anne Newman for this.</p> <p>2 X First Aid kits now held by the club for ride leaders.</p>	
<p><b>8</b></p>	<p><b>Distribution of Profit</b></p> <p>The club has a \$1522.40 surplus to distribute this year.</p> <p>There were no suggestions for recipients prior to the meeting.</p> <p>Discussion held at to what is an appropriate amount of capital for the club to hold, this should be a fund large enough to cover club expenses, trip bookings and meet expense contingencies such as required equipment purchases or replacements.</p> <p>Suggested that \$10,000 would be an appropriate amount for this.</p> <p>Vote held and unanimously passed that the club capital would be adjusted to \$10,000.</p> <p>Discussion held over options including Westpac rescue helicopter, Park Ranger trail building fund and the Trackwerx proposition for a climbing and descending track at the bottom of Rapaki.</p> <p>Unanimous voted decision to hold distribution of funds for the trail building on Rapaki. This to hopefully include a structure to be identified as sponsored by CMBC</p>	

<b>8</b>	<b>Ride list</b>	
	Generally, every Tuesday, Wednesday and Thursday evening locally in Chch.-	All
	28th Sept - Greenwood to cap Thomas	Carl
	6th October - Track maintenance	Steve
	13th October – Bottle Lake ride and picnic	Hannah
	20th October - Rapaki, Taramea and full Monty	Hannah
	26-28th October - West coast trip	Marilyn
	3rd November - Wharfdale	Dean
	15-17th Nov (Show Weekend) Nothing Planned Yet!	?
	1st Dec - Local	Carl
	13th - 15th Dec – Lake Taylor WE	Neil
	4 week gap – Any rides (Other than ad-hoc local)? Post to FB	All
	12th Jan - Local	Neil

<b>True and Accurate record</b>		
<b>Name - Role</b>	<b>Signature</b>	<b>Date</b>
Glen McGeachen - President		
Dean Attwood – Outgoing Treasurer		
Sarah Musson – Incoming Treasurer		
Neil Coleman - Secretary		