

Canterbury Mountain Bike Club
Committee Meeting,
24th January 2021



Held at the moon under water at 2pm

Meeting Minutes By Ellen

Present: Hannah Strickland, Marilyn Gray, Steve Riefe, PHil Shaw. Tanya Hyde, Ellen Nijhof

Apologies: Mark Neilson, Sarah Manning, Claire Glanville, Carl Schurgers

	Item	Action
1	Correspondence: Discussed DOC meetings. CMCB get the minutes of the DOC meetings and the date for the next meeting. Agreed that at least one of the committee members will try to attend a meeting and we can rotate. Phil suggested that we have an agenda, e.g. we can suggest to have certain walking tracks as dual use.	Emails: Hannah, Marilyn and Ellen will read the emails. If you don't know what to do with it, leave it starred or mark as unread so that someone else can pick these up.
	Bank Statements only	Nil
2	Membership: Current Membership is 154	72 people have overdue payment. Agreed that if they have not paid after 2 reminders, they will be removed from the CMCB members page.
	Discussed a membership management system.	Tanya will look into this.
3	Finances:	Finances should be made available at the meeting in the future.
	Start Balance Transactional account	\$32,68.74
	Membership	+\$1210
	Xmas dinner	+\$880

	Mtbnz -	-\$795
	Xmas dinner - \$880	-\$880
	Refund steve for track maintenance	-\$145.38
	Transactional Surplus	\$269.62
	Investments account start balance	\$14,253.54
	End balance	\$14,254.54
	Investment surplus	\$0.98
4	Ride list: (copy to single-track club) post to FB.	Tanya/Claire
	30th January	Bottle Lake - Marilyn
	6th-8th February	Nelson - Marilyn
	21st February	Wharfedale - Phil. S
	7th March	Double fenceline - Hannah
	21st March	Paparoa - Hannah
	2-5th April	Advertise on FB
	10th April	Port hills - Carl
	18th April	Local - Tanya
	24-26th April	Away - Steve
	5-7th June	Kaikoura - Phil. S
6	Other Business:	
	Tanya and Claire have volunteered to be ride coordinators.	Tanya to post list of events to fb and single track club
	Discounts for club members as a benefit for being a member. For bike shops. Discussed to not further approach CAP at this time.	Ellen: Talk to Goat Cycles Sarah: Talk to Chain Reaction Neil: Talk to Dr Bike- does he wish to continue sponsorship of website?
	Hannah has put together a ride leader help document to assist new ride leaders into the position.	She will email this to the committee and committee members to respond whether they agree.
7	Outstanding Business:	

	.Ride coordinator: Mark Nielson was going to do this. See "Other business"	
	Surplus funding: contribute to the new track and Montgomery Spur and CMCB will pay for the materials for cattle stops. Hannah is emailing Nick, the ranger.	
	Banking: The bank has said that the club should have an IRD number as we need to pay tax on interest.	Sarah to seek advice if it is worth asking for an exemption or applying for an IRD number.
	Bank signatories	The constitution is not clear on who this can be. Hannah and Tanya will look at the constitution and add a sentence about this. To be approved at the AGM
	Auditing of finances: this has not been done during the last two years.	<ol style="list-style-type: none"> 1. Hannah to check with Sarah 2. Hannah to ask Mark Hyde 3. Marilyn will ask her friend with a token gesture of payment. <p>We will look at this again the next meeting</p>
	Gear List for rides	Hannah will write a few different scenarios as gear list and email that to the committee members
8	Inventory	
	EPLB: Mark Nielson has two. One was out of date and has been disposed off.	
	First aid kits: Should be with the EPLB	
	Track building book. Neil	

9	Meeting Closed: 4pm	
10	Next Meeting: 12th April Following 4th July AGM: 5th September	
